

Fold the sign into a triangle.
Staple the triangle together on each side – or, alternatively, use paperclips or glue the white flaps together.

**I'm working
and need to focus**



Welcome



I'm working



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Use the three different sides of the sign to signal to people around you. With this sign, you can indicate whether it's okay to interrupt you or let people know that you do not wish to be disturbed.
You can read more in: "Plan Better – Get More Time" by Kirsten Andersen, Mariann Bach Nielsen and Claus Bekker Jensen
www.planbetter.dk